



Village of McCullom Lake
 4811 W. Orchard Drive
 McCullom Lake, IL 60050

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 VOML.org

Hall Rental Agreement

Today's Date: _____

Full Name: _____

Address: _____

Email: _____

Phone Number: _____

Event Day/Date: _____

Arrival Time: _____ Finish Time: _____

Time of Event: _____

Type of Event: _____

Approx. Guest Count: _____

OFFICE USE ONLY:

Deposit Fee: _____

Deposit Type: _____

Hourly Fee: _____

of Hours: _____

Total Rental Cost: _____

Additional Fees:

Police Fee: _____

Cleaning Fee: _____

Additional Charges: _____

TOTAL RENTAL: _____

Payment Type: _____

Receipt Book #: _____

Date Paid: _____

Initials: _____

RENTAL ROOM SPECIFICATIONS

Round Tables: _____
 (15 available)

6 Foot Tables: _____
 (13 available)

4 Foot Tables: _____
 (2 available)

Room Divider Open: _____
 (Only available for parties over 75 ppl.)

RENTAL FEES

| TYPE | DAY - NO ALCOHOL | DAY - ALCOHOL | EVENING - NO ALCOHOL | EVENING - ALCOHOL |
|--------------|------------------|---------------|----------------------|-------------------|
| Resident | \$37.50/Hour | \$50.00/Hour | \$75.00/Hour | \$100.00/Hour |
| Non-Resident | \$50.00/Hour | \$75.00/Hour | \$100.00/Hour | \$150.00/Hour |
| DEPOSIT: | \$500.00 | \$500.00 | \$500.00 | \$500.00 |

END OF RENTAL CHECK OUT

Name of Inspector: _____

_____ Check Out Complete

_____ Issues with Check Out - See List