

**REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES,  
THE VILLAGE OF McCULLOM LAKE,  
4811 W. ORCHARD DRIVE  
McCULLOM LAKE, IL 60050  
JUNE 13, 2017**

President Shepit called the meeting to order at 7:10 P.M. – Tape recording the meeting.

**Roll Call:** By the Village Clerk, Sherri L. Messina

**Present:** President Shepit, Trustees Bogacz, Fritz, Given, Matthesius, Mazurek.

**Absent:** Trustee Walter

**Minutes:** Trustee Fritz made a motion to approve the minutes; seconded by Trustee Bogacz. Voice vote: Bogacz, Fritz, Given, Matthesius, Mazurek=ayes. All in favor, motion carried.

Acting Treasurer Hansen went over quite a few things concerning the Treasurers Report, Bank accounts, Funds that have been borrowed from or transferred out of the Sewer account, monies that are being held by the State of Illinois etc. Acting Treasurer Hansen asked the board to pay a little more attention because the board is the Keeper of the Village. Trustee Bogacz stated that she had asked questions to Treasurer Conway about certain items and about the funds that are being held at the State of Illinois and that Treasurer Conway said she was also having a difficult time trying to get through to the State and talked to five (5) different people there. Acting Treasurer Hansen also talked to numerous people but was a little more assertive and asked to speak to a supervisor which she did and they told her everything she needed to do to try and get these funds released. If she does not hear back from the State the board can be rest assured that she "will" be contacting them. President Shepit brought up that some board members tried numerous times to asked questions about certain things and they were blocked by the President. President Shepit was given a letter that was addressed to Village employees from the prior President which was dated September 11, 2014. This letter which will be recorded in the minutes in its entirety.

To all Village employees:

Effective immediately, there is to be no documents, records, information, maps, prints, schedules, or any other information within the Village office, given to anyone, no matter who they are without my prior approval. This is in any form,

including paper and electronic. Village business should not be transmitted to anyone outside the office either verbally or in paper form or electronically.

In other words, whatever happens in the Village office stays in the Village office.

**ANY, deviation from this memorandum, will be immediate termination.**

Everyone that comes in the office besides people that work for the Village are considered residents, including Trustees. Residents are not entitled to Village information, including Trustees. Every request for information, needs my prior approval before it will be given. Any Village information needs to be obtained thru a foia (freedom of information act). After a foia is filled out, it needs to go to the Village attorney (Jeremy) who is our foia officer.

**No one is allowed in the office. The door is to be closed at all times. Trustees are residents and need prior approval from me if they have business they need to do inside the office. If anyone is approved to be in the office, the center island needs to be free of any correspondence before they can enter.**

**There are no exceptions to these directives.**

**President Counley**

President Shepit's comment to the board was if any of the board members have any questions, to please feel free to ask. She in fact encourages the board to ask any questions and she can assure them that they will not be blocked.

**Bills:** Trustee Bogacz made a motion to pay the bills; seconded by Trustee Given. Voice vote: Bogacz, Fritz, Given, Matthesius, Mazurek=ayes. All in favor, motion carried.

**Audience:** Dana brought up that The Morton Arboretum has grant money out there to plant trees and for tree assessments and that she would be willing to assist with that but someone on the board needs to be a part of it. The grant paperwork is due by June 30, 2017. President Shepit is looking into going for any grants that are available. The one that she herself applied for as Trustee on the tornado siren we won't know about it until the end of June. Edith from the Mayors Caucus was a huge help and guiding her with what she needed to apply for this grant.

Sylvia Hernandez was in the audience on behalf of her mother stating that her yard has still not been put back the way it was found after the water drainage project and she has a letter from the previous President stating that everything was to be put back the way it was found and that, that still has not happened. She has already purchased bushes for her mother on her own and has the receipts. She was told that there is supposed to be a pre-construction video. President Shepit just happened to meet with the contractor today. She's not sure who has the pre-construction video but she has asked for it. If Ms. Fernandez has any pictures President Shepit would like copies of them.

**Old Business:** Beach Parking – Trustee Bogacz thinks it's a good idea to go back to the passes and Trustee Matthesius feels that we need the Private Beach signs to go back up. The previous Beach passes from the past were made of cardboard and every family received two (2) of them. President Shepit asked the board if we should charge for them. Attorney Shaw stated that we are within our rights to charge for them and they need to be non-discriminatory. They could possibly charge a yearly fee of \$5.00 or have a season pass. This way it could offset the cost of making the passes and the beach sampling fees that needs to be done and that the Village is charged for. Anyone without a vehicle sticker or beach pass that are parking at the beach multiple times could receive a violation ticket. If anyone living in the Village has a party and needs to have additional parking, please make arrangements with the girls in the office. Trustee Bogacz made a motion to table this until the next board meeting; seconded by Trustee Mazurek. Voice vote: Bogacz, Fritz, Glave, Matthesius, Mazurek=ayes. All in favor, motion carried.

**New Business:** Approval of the McHenry County Department of Health Seasonal Beach Sampling Program – Trustee Bogacz made a motion to approve the Beach Sampling at \$650.00 for the season; seconded by Trustee Given. Voice vote: Bogacz, Fritz, Given, Matthesius, Mazurek=ayes. All in favor, motion carried.

2016-2017 Appropriations – The Appropriations were submitted by Acting Treasurer Hansen and most of the figures were rounded up by 5%. The Village does not have a budget because a Village our size does not require one and it takes a lot of manpower to do a budget and we don't have the manpower. Our Appropriations is technically the Village's Budget. Trustee Bogacz made a motion to approve the 2016-2017 Appropriations; seconded by Trustee Matthesius. Voice vote: Bogacz, Fritz, Given, Matthesius, Mazurek=ayes. All in favor, motion carried.

USTI Annual Maintenance Agreement – Trustee Bogacz made a motion to approve the annual agreement; seconded by Trustee Given. Voice vote: Bogacz, Fritz, Given, Matthesius, Mazurek=ayes. All in favor, motion carried.

McHenry Garden Center Waiver of Water Meter Requirement – Attorney Shaw stated that our 2001-2002 Sewer Code we had allocated ours differently for Commercial Properties being optional for water meters at the board's discretion only. To put in a new line and split it would be very expensive. So in lieu of that there will be a monthly payment. The memorandum will be only for the current owners and relocation to the main will be revisited if the property is sold. Trustee Bogacz made a motion to table this until the next board meeting; seconded by Trustee Mazurek. Voice vote: Bogacz, Fritz, Given, Matthesius, Mazurek=ayes. All in favor, motion carried.

Gun Safety Classes – President Shepit received a call from the ATF about Gun Safety Classes/selling of guns) at the McHenry Garden Center. Attorney Shaw stated he was playing phone tag with the ATF leaving voice mails. There is nothing in our Ordinance preventing that sort of use. A business license was issued before President Shepit took office and was handed out by our prior President. It was the understanding that this was for safety classes. If there is to be selling of firearms they would have to go through considerable safety measures under ATF's watch and there would have to be two different business licenses issued.

**Communications:** President Shepit let the board know that the trees were put in and she had a talk with Brian Gates about when he topped off the trees and what shape they were in and he stated that there was only one tree that he saw that was not in good shape. President Shepit feels that if the other trees are not dying then we will probably move them because otherwise there wouldn't be any view of the lake it would end up being a wall of trees. Dana commented that Brian Gates was not an Arborist. President Shepit replied that she is well aware of that and has Care of Trees coming out on Thursday to look at our trees. Dana also stated that we have a warranty on the trees and if they are moved they might not be covered. President Shepit will base her decision after she speaks with Care of Trees on Thursday.

2911 Spring Road – What is the issue with the road not being repaired yet after the sewer hookup. President Shepit stated that the contractor could not find the lateral so they just cut into the road. The contractor must use flow able fill per our Ordinance, they were not supposed to cut into the road. The road has not been repaired for some time and there have been numerous complaints. Is it possible to have fines placed against them. Attorney Shaw will look into it.

Attorney Shaw wanted to let the new Trustees and old know that they are required to take the open meetings act test which can be found on the Attorney Generals website. This test is required every year and a certificate should be printed out when completed to be put in your file.

Trustee Mazurek would like to see more Police patrol during the summer months. The bicycle training that was held by the Police Department only had three (3) kids show up. They would like to have another one and it was suggested that there be more advertising for it.

Trustee Matthesius mentioned that she would like to have the Stargazing again this year.

It was mentioned that there is someone in the village that is riding through the Village on a motorized bicycle that is gas powered at around 4:00 A.M. and it's flying through the Village and not stopping at Stop signs. Attorney Shaw stated that he could be cited possibly under our Golf Cart Ordinance and he could certainly be cited for speeding and we could site him locally. President Shepit will try and document the times she sees him going through the Village.

The Garden Club hopes that there is no issue with them having their meetings at the Village Hall every other Monday.

Trustee Matthesius made a motion to adjourn the meeting at 8:28 P.M.; seconded by Trustee Bogacz. Voice vote: Bogacz, Fritz, Given, Matthesius, Mazurek=ayes. All in favor, motion carried.

The next board meeting will be June 27, 2017 at 7:00 P.M. at the Village Hall.

Marilyn Shepit  
Village President

Sherri L. Messina  
Village Clerk